



**P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions,
College of Engineering & Management, Amravati**

(Recognized by AICTE, New Delhi, Approved by Govt. of Maharashtra & Affiliated to SGBAU, Amravati)

Institute Code : 1107



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IQAC Cell

Minutes of Meeting

Date & Time of Meeting: 9th July 2020 at 11:00 AM on Google Meet.

Meeting Resolution:

Agenda Item	Resolution/ATR
Agenda Item -00	Minutes of Last Meeting IQAC Coordinator read minutes of last meeting
Agenda Item -01	Academic performance of previous semester IQAC Cell reviewed the performance of previous semester. All IQAC Members/HODs presented University results of students. The Results were found Satisfactory.
Agenda Item-02	Student Induction Program In view of First year Engineering admissions, IQAC asked First year Head of Department (HoD) to plan and initiate Student Induction Program & Bridge courses. IQAC also asked to incorporate Universal Human Values (UHV) model in the Induction program. HoD was also asked to submit proposal to IQAC.
Agenda Item-03	E-content development and ICT Tools & online education In the Covid-19 pandemic situation, Dean Academic presented action plan to conduct online classes using Google classroom, Zoom, Google Meet, Webex, Microsoft Team for enhanced learning, the action plan to send e-resources/ebooks by the concerned teachers to students, online quizzes, online discussion sessions, monitoring online classes, remedial/doubt classes, e-content development by faculty, use of more ICT tools etc. Academic Incharges are appointed to observe all of the above. IQAC approved action plan of Dean Academics for implementation.
Agenda Item-04	Faculty Development programs IQAC reviewed Faculty Development programs organized through online mode in each department. Following FDPs were conducted and planned. <ul style="list-style-type: none">• ISTE sponsored STTP on pedagogy for effective use of ict in engg education• ISTE sponsored STTP on Unleashing the potential of Data Science for Engineers• ISTE sponsored STTP on Exploring Advances and Research Opportunities in Mechanical Engineering• ISTE sponsored STTP on Cognitive technical skills for modern classroom delivery

- ISTE sponsored STTP on Modern Tools for Electronic Circuit Design and Signal Processing Applications
- ISTE sponsored STTP on Structural Health Monitoring & Retrofitting Rehabilitation Of Structures
- IEEE sponsored STTP on Cultivating of engineering tools based on competence in engineering community

The Feedback report of each STTP were discussed and Department asked to implement suggestions received from participants.

Agenda Item-05

Curriculum development-Add on Programs

IQAC reviewed and discussed curriculum development in association with affiliating University through BoS meeting. Add on short term training courses in emerging areas in each programme is reviewed through presentation given by HoDs. IQAC approved proposals to initiate Add on programs through online mode for enhancement of skill and knowledge of students.

Agenda Item-06

Setting CO-PO mapping Targets

IQAC reviewed setting of Course Outcomes (CO) and Program Outcomes (PO) mapping target for session 2020-21. HODs presented Targets and Dean Academics also presented overall CO-PO mapping targets. IQAC approved proposal submitted by Dean Academics. Action taken report for previous session Co-PO attainment is also reviewed.

Agenda Item-07

IQAC action Plan


IQAC Coordinator presented IQAC action plan for the session 2020-21. The salient points were discussed are as follows:

- To conduct parent-teacher meetings annually
- To sensitize all Departments to transfer departmental records into a database
- To Prepare NAAC-AQAR for session 2020-21
- To conduct academic audits, energy and green audits
- To sensitize faculty for research, quality publications, patents and IPRs
- To motivate students for quality projects and publications and participation in online competition.
- To sensitize students for Job preparations
- To review strategies for week and bright students

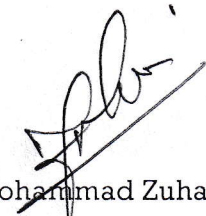
Agenda Item-08

Any other points

No other point is discussed in the meeting. The meeting is ended with vote of thanks.

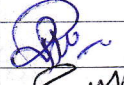
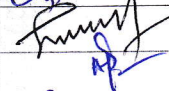

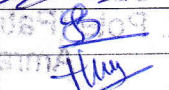

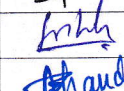
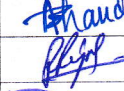
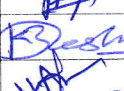
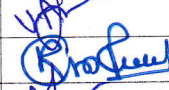

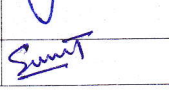




(Dr. S. B. Warkad)

Co-ordinator, IQAC
P.R. Pote (Patil) C O E & M
Amravati


(Dr. Mohammad Zuhair)

Chairman, IQAC
P.R. Pote (Patil) C.O.E & M
Amravati

Copy to:

SN	Name	Designation	Signature
1	Dr. Mahendra Dhore, (Management Representative)	Member	
2	Dr. S. A. Ladake, Director	Member	
3	Shri Shrikant Borole; (Alumni Representative)	Member	
4	Shri Sanjay Jadhao, Jadhao Group of Industries, (Industry Representative)	Member	
5	Dr. P. R. Wadnerkar, HOD, Mechanical Engg., Deptt.	Member	
6	Dr. Sachin Saraf, HOD, Civil Engf., Deptt.	Member	
7	Dr. A. B. Gadicha, HOD, Computer Science Engg., Deptt.	Member	
8	Dr. R. D. Ghongade, HOD, EXTC. Engg., Deptt.	Member	
9	Prof. D. A. Shahakar, HOD, Electrical Engineering Deptt.	Member	
10	Prof. Prashant Thombare, Training & Placement Officer	Member	
11	Dr. N. R. Thakre, Coordinator, First Year	Member	
12	Prof. S. R. Shah, HOD, MBA Deptt.	Member	
13	Prof. Aparna Bhande, HOD, MCA Deptt.	Member	
14	Mr. Rajiv Rajas, P.A to the Principal	Member	
15	Mr. Kishore Deshmukh, Administrative officer	Member	
16	Mr. Vishal Ingole, Finance Officer	Member	
17	Mr. Rupesh Pollard, Librarian	Member	
18	Mr. Ajay Samdekar, Lasting Smile Foundations, Amt. (Local society)	Member	
19	Mr. Sunny Tawar, (Student Representative)	Member	